



## RESIDENTIAL APPLICATION FOR HIGH EFFICIENCY HVAC SYSTEMS AND ENERGY STAR® DEHUMIDIFIERS

### Instructions for Use:

- Step 1: Determine Eligibility:** Equipment must be new and installed or operated in a residential dwelling which is a **City of Portland** electric customer.
- Step 2: Install Equipment.** New equipment must be installed and old equipment removed. Only new products which meet the energy efficiency specifications listed in this form are eligible for incentives.
- Step 3: Complete and sign the application.** Incomplete applications or missing information and materials will cause delays in payment. Forms *must* be received within 30 days of installation and before December 31, 2010.
- Step 4: Include the following documentation with your incentive application:**
- Itemized invoices including costs for equipment installed and installation labor.
  - New equipment specification sheet(s) that show products meet required efficiency standards.
  - UPC codes, ENERGY STAR® logo and invoice/receipt for ENERGY STAR® dehumidifiers or room/window AC units.
- Step 5: Mail completed paperwork to:**

City of Portland Energy Smart Residential Program  
1219 Turner Street  
Lansing, MI 48906





**RESIDENTIAL APPLICATION FOR  
HIGH EFFICIENCY HVAC SYSTEMS  
AND ENERGY STAR® DEHUMIDIFIERS**



Customer Information (Please Print)			
Customer Name	Phone	Email Address	
Mailing Address	City	State MI	ZIP Code
Installation Address	City	State MI	ZIP Code
Utility Account Number			
Fuel Type for Space Heating: <input type="checkbox"/> Natural Gas <input type="checkbox"/> Electric <input type="checkbox"/> LP (Propane) <input type="checkbox"/> Oil <input type="checkbox"/> Other _____			
How did you learn about the program? <input type="checkbox"/> My utility <input type="checkbox"/> Utility website <input type="checkbox"/> Newsletter <input type="checkbox"/> Newspaper <input type="checkbox"/> Mail/Bill insert <input type="checkbox"/> Contractor <input type="checkbox"/> Other: _____			
Contractor Information			
Name of Installing Contractor (if applicable)	Address, City	State	Phone

**Certifications and Signature**

I hereby certify that: 1. The information contained in this application is accurate and complete. 2. All rules of this incentive program have been followed. 3. I have read and understand the terms and conditions included with this document.

I agree to verification of equipment installation which may include a site inspection by a City of Portland representative. I understand that I am not allowed to receive more than one incentive from this program for any one piece of equipment. I hereby agree to indemnify, hold harmless and release the utility from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages.

Please sign and complete all information below.

Signature	Print Name	Date Equipment Installed
		Date Submitted

Program Use Only			
Date Received:	Post Inspected? <input type="checkbox"/> Yes <input type="checkbox"/> No	Incentive Approved <input type="checkbox"/> Yes <input type="checkbox"/> No Amount :\$	Date Approved:



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<b>Central Air Conditioning, Furnace Upgrade and ENERGY STAR® Qualified Appliances</b>				
For Central Air Conditioning the indoor coil and outdoor condenser must be a matched set to be eligible and installed on the same date.				
Description	Efficiency Requirements	Quantity	Incentive Per Unit	Total Incentive (Quantity x incentive)
Central AC	14 SEER		\$75.00	
Central AC	15 SEER		\$125.00	
Central AC	16 SEER		\$150.00	
Furnace with ECM motor	ECM Motor Equipped		\$100.00	
ENERGY STAR® Room/Window AC unit	ENERGY STAR® Qualified		\$15.00	
ENERGY STAR® dehumidifier purchase	ENERGY STAR® Qualified		\$15.00	
<b>TOTAL INCENTIVE:</b>				

**To receive your Cash-Back Incentive:**

1. Purchase and install qualified HVAC equipment (14 SEER or higher central air conditioning units, furnace with ECM motor, ENERGY STAR® room air conditioners and dehumidifiers).
2. For central HVAC systems: You must attach a copy of the actual invoice with the application form; showing date of installation and specification sheets that clearly state the SEER rating of the unit(s). If you are applying for an ECM motor incentive for a *new* furnace, the invoice and specification sheets must show that the furnace unit has an ECM motor.
3. For ENERGY STAR® room air conditioners or dehumidifiers: Cut out the UPC code and ENERGY STAR® logo from the box the unit(s) came in and send these items along with a copy of the receipt for the unit(s) with the purchase price circled.
4. Include a completed and signed application with all other required materials. Incomplete applications or applications submitted without other required materials will be denied.
5. A check for your incentives will be mailed to you. Please allow 6 to 8 weeks to receive your incentive check from the time it is received by the City of Portland Energy Smart Residential Program.

**Mail complete application and additional required documentation to:**

City of Portland Energy Smart Residential Program  
1219 Turner Street  
Lansing, MI 48906

**Important Information:**

This offer is valid only for City of Portland electric customers for a limited time. Offer is good while fund are available and is on a first-come, first-served basis. Offer expires 12/31/10. Offer valid on ENERGY STAR® qualified room air conditioners and dehumidifiers or 14 SEER central AC units or higher. Register receipt will be used to verify purchase date for ENERGY STAR® room AC units and/or dehumidifiers. Invoices will be used to verify purchase and installation of central AC and/or furnace units. Offer redeemable by mail only. The City of Portland reserves the right to withdraw or change this offer without notice. Rebates may not exceed purchase price. Ineligible rebates are subject to denial or repayment to program. Rebate requests must be postmarked by 12/31/10.

Call 877-NRG-SAV1 (877-674-7281) to find out more about how you can save energy and money.

**Confidentiality Statement:**

I understand that my submittal of the above requested information is for the sole purpose of my program participation. I further understand that this information will be treated as confidential to the extent permitted by law.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_